

Note to: District Directors and District Awards Chairs. All award applications may be sent to State Awards Chairs in Hard copies or digital. TGC Awards VP Will accept Hard copy Award Applications. State VP of Awards will forward all 1st place winning Applications on to SCR Awards VP and Attach the SCR Application form.

Club Sizes

Clubs	States
Small 1-20 Members	1-55 Clubs
Medium 21-50 Members	56-149 Clubs
Large 51+ Members	150+ clubs

TGC YEARBOOK AWARDS

Submit one copy to District Yearbooks Chair by November 1

District and State will grade and present awards according to Club Size and Rating

May be awarded for outstanding yearbooks in each of the following categories, determined by the number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (same yearbook may be submitted only one time in an awards year). Please include an NGC Application form and a 3x5 inch card with all information required. State Awards Chairman submits Yearbook winners in each category to South Central Regional Awards Chairman.

BRONZE, SILVER AND GOLD CLUBS - SCORING SHEET

SCALE OF POINTS

Book Structure: Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material be well spaced with ample margins, and font size suitable for members to read.	2
Cover: Include name of club, town, state organization, year, and an appealing design. If 3 ring binder cover is used, substitute with paper cover and include required information listed above and so note.	2
Title Page: Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership.	2
Table of Contents: Number the yearbook pages and list topics on Contents Page.	1
Subsequent Pages: In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National and State information does not have to be in front.	
Membership Roster: Complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding.	2
List of Club Officers and committee Chairmen	1
NGC Information: Name of NGC President, the theme of the administration and a referral to the NGC website for further information. DO NOT add Presidents home address or phone #.	1
Other Information: Name of Region Director, Theme of Region Director and referral to the Region website and to the State website along with State President and theme, District Director and theme.	2
Calendar of Events: List dates and locations for the district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates.	2
Programs: Topics should cover a variety of NGC goals and objectives such a Birds, Blue Star Memorials, butterflies, Conservation, Environment, Floral Design, Horticulture therapy, Horticulture, Design, etc.	
1. Meets minimum number of meetings required by state. (7 meetings)	5
2. List date and time of meeting, Location with address.	4
3. List name of speaker/s, qualifications (brief), program title	4
4. Variety of program topics (theme not required)	14
(A) Variety of styles of programs (lecture, tours, etc.)	13
(B) Variety of speakers (specialists, members, etc.)	14

BRONZE, SILVER AND GOLD CLUBS, (cont.)

Projects: Projects involve actual membership participation that benefits the community and furthers NGC Goals and Objectives. Some Ways and Means projects (sale of bulbs, bedding plants, Herbs, etc.) may help to beautify the community as well as produce revenue for clubs. Some Ways and Means projects may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase as stated in descriptions.

1. List continuing and new projects (a club is not required to have new projects). **15**
2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations if applicable, inkind donations if applicable, plans for maintenance if applicable, etc. **15**
3. NGC Mission Statement. List of Life Members, District, State, NGC awards won the previous year. **2**

Options: Clubs could fill available space. Some clubs include bylaws, budget, former Presidents. Club Theme. If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and or titles, graphics, quotes. Projects do not need to be limited to theme.

TOTAL POINTS **100**

TGC YEARBOOK FOR GREEN RATED GARDEN CLUBS

Submit one copy to District Yearbook Chairs by November 1

A State award may be presented for Green Rated Garden Club yearbook. Green rated Clubs are not required to have Projects and Activities; points are not deducted if none are included.

SCALE OF POINTS

FORMAT

Book structure:	15
Practicability: convenient size, durability, neatness.	3
Cover: Name of club, town, state, year, (design optional); if permanent type binder cover is used, substitute paper cover for competition.	2
Title Page: Name of club, town, state, year, number of members.	4
Subsequent Pages: Name of NGC and State Presidents, Regional President, District Director Council President, and their e-mails; club officers and Chairmen; Club membership roster with complete mailing addresses, zip codes and phone numbers; Calendar of events (other than regular meetings). Note DO NOT put Address or Phone # of National President in your listing.	6

PROGRAM CONTENT

85

Goals for ideal club program: Study and activity on some NGC objectives such as birds, Blue Star Memorials, Civic Development, Conservations, Flower Shows, Garden Therapy, Ecoteen/ Ecoteer/ Ecotot Gardening, Horticulture, Landscape Design, Legislation, Litter Control, Roadside Development, World Gardening, etc. Club Meetings.

At Least 6 Meetings a Year. Give information; when date of meeting, place of meeting. Who is speaker, their title, specialty, and subject. Roll Call, exhibits, social activities optional. Tours can be meetings.

TOTAL POINTS

100

AFFILIATE GARDEN CLUBS

Submit one copy to District Chairs by November 1

A state award may be presented for the yearbook of an affiliate club

SALE OF POINTS

FORMAT	15
Book Structure	
Practicability: Convenient size, durability, neatness.	3
Title Page: Name of club, town, state, year, number of members.	2
Subsequent Pages: Name of NGC and State Presidents, Regional President, District Director, Council President, and their e-mails; Plant Society officers (if applicable) club officers and Chairmen; Club membership roster with complete mailing addresses, zip codes and phone numbers; Calendar of events (other than regular meetings). DO NOT put Phone # or address of National President in your listing.	10
PROGRAM CONTENT	85
Goals for the Ideal club program: Study and activity of main interest of the affiliate, (specific Plant, specific purpose of the organization) should include one program or portions of programs on a NGC Objective such as Birds, Blue Star Memorials, Civic Development, Conservations, Flower Shows, Garden Therapy, Gardening, Horticulture, Landscape Design, Legislation, Litter Control, Roadside Development, World Gardening, etc.	
Club meetings: At Least 7 Meetings a Year. Give information; date of meeting, place of meeting. Speaker, their title, specialty, and subject. Roll Call, exhibits, social activities, optional. Tours can be meetings.	
TOTAL POINTS	100

CLUB OF JUDGES, COUNCIL OF JUDGES OR CONSULTANTS

Submit one copy to District Chairs by November 1

A state award may be presented for the yearbook of Judges, Council of Judges or Consultants

SALE OF POINTS

FORMAT:	10
Book structure: Practical, durable neat. May be stapled, spiral, or 3 ring binder. Material well placed with ample margins and font size suitable for members to read.	2
Cover: Include name of organization, state, year and appealing design.	2
Title Page: Include name of organization, state, number of members, affiliation. Including NGC, Region, State, other.	3
Table of Contents: Number the pages and list the topics with respective page numbers.	3
Subsequent Pages: in any order most useful and best fit for page placement.	
Organizational Information:	90
List Officers and Committee Chairmen (club affiliations optional)	10
National and Regional Information:	10
List name of NGC President, Region Director and State President, List their websites. DO NOT list address or phone # of National President.	
Calendar of Events:	10
Include list of National, Regional and State Conventions, schools and special events.	
Policies and Objectives:	10
Include policies and objectives of organization, (bylaws, History and budget are optional).	
Member Information:	10
Include membership roster with complete addresses, e-mail, telephone numbers, status, refresher dates. Club affiliations optional.	
Projects:	20
List projects as continuing or new, Including name of chairman, Location and description of project, sponsored courses, donations.	
Meetings/Programs:	20
List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc.	
Options: No points given. Mission Statement, Former Presidents.	
TOTAL POINTS	100